



Outdoor Early Years Educator – Level 3

Responsible to:	Senior Outdoor Early Years Educator
Responsible for:	None but may involve supporting volunteers and students under the supervision of Senior Early Years Educators
Grade:	B

Purpose

To provide and maintain a high-quality Early Years' service within Windmill Hill City Farm, Children and Family Services (CFS).

To work as a member of the staff team to ensure that all children and their families receive a consistent service to the highest possible standard.

Main duties and responsibilities

1. Provide a safe, secure and child-centred physical and emotional learning environment which supports the developmental needs of all children.
2. Help children develop curiosity and knowledge about their environment and the world around them.
3. Work within the Early Years Foundation Stage (EYFS) and Birth to five matters guidance to observe, assess, monitor, and maintain records on children's development, including those with SEND.
4. Ensure safeguarding practices and policy and procedure are followed and adhered to.
5. Ensure the health, safety and hygiene of children and staff are maintained, both inside and outside the setting.
6. Respect and promote equity, equality, diversity and inclusion and work in an anti-discriminatory and non-biased manner.
7. Develop and maintain respectful relationships with parents and carers, ensuring effective communication and listening skills.
8. Promote teamwork and work with and support your colleagues and peers, including external professionals, apprentices, agency staff, students and volunteers, in a warm and mutually respectful way.
9. Attend staff meetings, staff training days and other relevant and necessary training as required.
10. Keep up to date with changes in the curriculum and developments in best practice.
11. Work within the professional expectations, policies, guidance and ethos of Windmill Hill City Farm's setting.

Person Specification

Essential

- NVQ 3 or equivalent childcare qualification.
- A minimum of one years' experience of working in a day care setting.
- Ability to work with high quality standards.
- Ability to communicate professionally and effectively with children, colleagues, parents, carers and other professionals.
- Knowledge and experience of working with the EYFS.

Job Description



- The ability to plan and carry out a variety of activities for all the children both indoors and outdoors.
- The ability to carry out observations and maintain accurate records for use in development logs and learning diaries.
- Ability to work alone as well as part of a team.
- Good planning and organisational skills.
- To be enthusiastic, reliable, consistent and self-motivated.
- Practical understanding of, and a commitment to, anti-discriminatory practice.
- Ability to maintain a positive and welcoming environment at all times.
- The ability to stay calm under pressure and work with interruptions in a busy environment.
- Understanding and commitment to promoting equality of opportunity.
- Understanding and commitment to working with all safeguarding policies, practices and procedures.
- The ability to take responsibility for your own health and safety and that of others.
- Willingness to undertake training.

Desirable

- First Aid Certificate.
- Food Hygiene Certificate.
- Experience of working with vulnerable families.
- Experience of working with children with additional needs.
- Experience of working with Family.
- An interest in the work of Windmill Hill City Farm, and an understanding of our aims and objectives.